

Off Post Housing Tips

TO ASSIST YOU IN AVOIDING SOME PROBLEM AREAS YOU COULD EXPERIENCE IN RENTING OFF POST, THE FOLLOWING SUGGESTIONS ARE PRESENTED:

1. Check the rental unit thoroughly and be sure you and your family will be comfortable.
2. Take inventory of the dwelling, furniture, fixtures and identify its condition.
3. Check your agreement closely, prior to signing.
4. Record the condition of the unit with the manager's signature.
5. Be sure you get a clear meaning of the deposit or any other payments relating to the rental agreement.
6. Make sure you understand the children and pet rules.
7. Consideration should be given to obtaining Renter's Insurance.
8. Notify the management immediately of any damage.
9. Report all maintenance such as leaks, heating and cooling problems to the manager.
10. Record your work phone number and home phone number with the management. Should your plan to leave for a weekend or longer, inform the management and your neighbors so they can be on alert to observe and circumstances around the house.
11. Keep "ALL" copies of your communications and rent receipts.
12. When you move, make sure you:
 - Give a "WRITTEN" 30 day notice to vacate.
 - Leave the property CLEAN.
13. If possible, leave a forwarding address with the Land Lord.